Call for expression of interest for one (1) position of an experienced Project Manager, at the Institute of Computer Science (ICS) Foundation for Research and Technology – Hellas (FORTH)

Position(s): One (1) position in the DEEP-SEA project


Duration: 6 months with possibility of extension

Location: Heraklion, Crete, Greece

Opening date: 9/12/2021

Closing date: 24/12/2021

Reference: “Projects-DEEP-SEA_PM_Dec_2021”

Description
We seek one (1) experienced project manager with background in European Research Projects. The candidate will contribute to the coordination and management of R&D activities of FORTH-ICS, in a full-time (preferred) or part-time capacity, particularly in the context of the project DEEP-SEA: “DEEP – SOFTWARE FOR EXASCALE ARCHITECTURES”. The 3-year Research & Innovation project DEEP-SEA starts in April 2021, and is co-funded by the European High Performance Computing Joint Undertaking (EuroHPC JU) and the Greek General Secretariat for Research and Innovation. It aims at improving software support for highly heterogeneous systems, which combine different processing units and diverse memory technologies. DEEP-SEA adopts the modular supercomputing architecture (MSA), and considers heterogeneity and performance at both the node level and at the system cluster level. Composability, programmability, portability, malleability, and reliability are targeted with a comprehensive system software and programming environment, which combines traditional models (MPI, OpenMP, OmpSs, GASPI) with higher-level, hardware-agnostic approaches (NabLab, DaCe).

Requirements
- Diploma, or higher academic title, preferably in a Science or Engineering discipline
- Demonstrated experience in supporting the execution of EU-funded and nationally-funded research and innovation projects in the domain information and communication technologies, including managing deliverables, financial reporting, organization of project meeting, tracking
of tasks, procedures for procuring equipment, and similar project-management related tasks and activities.

- Demonstrated experience with the process of preparing grant applications (both EU-level and national)
- Physical presence at FORTH, Heraklion, Crete for the duration of the position
- Fluency in English
- Names of at least three professional references

Desired qualifications

- Experience in cost and resource planning
- Professional project management certifications

Application Submission

Interested candidates can submit their applications via https://www.ics.forth.gr/jobs using the link “Apply for the position” under the announcement. Applications must include:

- Detailed CV, including qualifications and interests in the above areas, and proof thereof
- Scanned copies of academic and other titles.

Promising candidates may be invited for an interview before a decision is made.

Contact Information

- For information and questions regarding the application and selection procedure, please contact: webmaster@ics.forth.gr
- For information and questions about the advertised positions, the activities of the group, or the Institute, please contact Nikolaos Papadopoulos (nickpap@ics.forth.gr)

Selection Announcement

The result of the selection will be announced on the website of ICS-FORTH. Candidates have the right to appeal the selection decision, by addressing their written objection to the ICS secretariat within five (5) days since the results announcement on the web. They also have the right to access (a) the files of the candidates as well as (b) the table of candidates’ scores (ranking of candidates results). All the above information related to the selection procedure will be available at the secretariat of ICS-FORTH in line with the Hellenic Data Protection Authority. Access to personal data of co-candidates shall be limited to personal data (and relevant data) and supporting documents which have been the basis of the evaluation of the candidates for the specific post(s). Prior to the announcement of the personal data and/or documents of the co-candidates to the applicant, FORTH will inform the data subjects in an appropriate way.

FORTH is compliant with all legal procedures for the processing of personal data as defined by the Regulation EU/2016/679 on the protection of natural persons with regard to the processing of personal data.

FORTH processes the personal data and relevant supporting documents that you have submitted to us. Processing of that data is carried out exclusively for the needs and purposes of this specific call. Such data shall not be transmitted to or communicated to any third party unless required by law. FORTH retains the above data up to the announcement of the final results of the call, unless further process and reservation is required by law or for purposes of exercise, enforcement, prosecution of certain one’s legitimate legal rights’ as defined in the Regulation EU/2016/679 and/or in national law. We inform you that under the Regulation EU/2016/679 you have the rights to be informed about your personal data, access to, rectification and erasure, restrictions of process and objection to as provided by applicable regulation and national laws.

We acknowledge also to you, that you have the right to file a complaint to the national Data Protection Authority. For any further information regarding exercise of your personal data protection rights, you may contact the Data Protection Officer at FORTH at dpo@admin.forth.gr.
You have the right to withdraw your application and consent for the processing of your personal data at any time. We inform you that, in this case, FORTH shall destroy such documents and/or supporting documents submitted and shall delete the related personal data.